

CHEBOYGAN AREA PUBLIC LIBRARY  
BOARD OF TRUSTEES AGENDA  
Budget Hearing 2025-2026 Fiscal Year  
Thursday June 12, 2025, 9:00 a.m.

Call to Order and Attendance

General Fund Budget 2025-26

Action

Citizen's Comments

Adjournment

Action

CHEBOYGAN AREA PUBLIC LIBRARY  
BOARD OF TRUSTEES AGENDA  
Thursday, June 12, 2025 9:15 a.m.

Call to order and Attendance	Action
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Approval of Minutes	Action
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Financial report, including payment of bills	Action
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Director's Report:

Programs	Report
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Facilities	Report
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IMLS funding	Report
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New Business:

Budget FY2026	Action
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Generator proposal	Action
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Neuss Room A/V proposal	Action
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Citizen's Comments

Committee Reports:

Adjournment

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, May 8, 2025 9:00 a.m.

Dan Welihan called the meeting to order at 9:00 a.m. Board members present: Kay Forster, Bruce Gauthier, Jeanette Mateer and Mary Ellen Enos.

Absent: Nadene Delana and Don Gezon

Also present Library Director Brice Bush.

**Approval of Minutes:** Kay Forster made a motion to accept the minutes from the April 10, 2025 regular meeting as presented. Jeanette Mateer seconded the motion. The motion passed unanimously.

**Financial Report, Including Payment of Bills:** Kay Forster reported on the financials. Bruce Gauthier made a motion to accept the financial report as presented and Mary Ellen Enos seconded the motion. The motion passed unanimously.

**Director's Report:**

The library was closed Saturday, March 29 through Thursday, April 3 due to the Ice Storm. The library reopened with regular service hours on Friday, April 4. The lower level of the library remained closed due to water damage until Friday, April 25. New carpeting was installed in the Neuss and Board rooms before the lower level reopened. The Earth Week Expo was held throughout the lower level on Saturday, April 26. More than 400 people attended the event. Work to be done includes minor drywall repair, painting, carpet replacement in the Gallery and elevator, and replacement of baseboards. The work will be scheduled to create the least amount of interruption to the use of the spaces on the lower level. Staff did a good job of providing services to an influx of patrons upon reopening the library during the immediate and continued aftermath of the Ice Storm.

Brice will work with Stan's Electric to obtain estimates of cost for generator purchase and installation. Straits Mechanical will conduct a Spring inspection of the HVAC system. Quotes for sealing and striping the main parking lot will be considered and the exterior sides of the windows throughout the building will be cleaned in May.

The Michigan Library Association (MLA) sponsored library advocacy events at the Capitol in Lansing at the end of April. Brice attended the events focused on asking state legislators to increase state library funding by \$5 million dollars in the wake of the federal de-funding of the Institute of Museum and Library Services (IMLS). The \$5 million dollar replacement of funds will be used to continue providing state wide inter library loan library services (MelCat) and state wide access to electronic resources (mel.org).

Brice reported the library received a subscription to the Christian Science Monitor donated by patron Mali Thomas.

**Old Business:**

Review of library policies will continue in August after the 2025 fiscal year end and the beginning of the 2026 fiscal year.

**New Business:**

Budget FY26 was proposed. Discussion ensued. The final draft will be presented to the board in June.

The Board entered into executive session at 9:30 a.m. at the direction of President Dan Welihan.

The Board exited executive session at 10:45 a.m.

**Committee Reports**

On behalf of the Personnel Committee, Dan Welihan reported the committee received and approved a request for a leave of absence from employee Sacha Wright. Dan Welihan proposed the leave of absence to the board. Bruce Gauthier made a motion to approve the request. Jeanette Mateer seconded. The motion passed unanimously.

**Public Comment**

**Adjournment:** Kay Forster made a motion to adjourn at 10:48 a.m. Mary Ellen Enos seconded the motion. The motion passed unanimously. Meeting adjourned at 10:48 a.m.

Respectfully submitted,

Brice Bush